

## **Bay Area Genealogical Society Board Meeting Minutes – Additions and Corrections**

### **Monday, January 21, 2008**

President Resa Hennings called the meeting to order at 6:00 p.m. Ten members were in attendance: Jeanine Lawrence, Resa Hennings, Mary Martin, Ed Harris, Neil Misrendino, Loren Martin, Doug Wilson, Tammy Frey, Lee Jared, and Susie Ganch.

Jeanine Lawrence read from 1 Samuel 13:11-14 and 15:22-23 and led us in a prayer.

### **ANNOUNCEMENTS:**

1. Dick Warren is in intensive care at Methodist Hospital.
2. Eleanor Caldwell is scheduled for back surgery on February 13.
3. Resa had a flyer about "Virtual Surname Wall". They have a website that anyone can access. It is free. Information about it will be put in the next newsletter.

The October 22, 2007 minutes were approved as e-mailed. The December 3, 2007 minutes were approved as e-mailed.

Ed Harris gave the Treasurer's Report. Expenses are recognized in the month that they occur. Ed created a new account called "Income Collected in Advance". Income like the "Holiday Party" came in October, November, and December so it has been moved out of "Income Collected in Advance". The Total Liabilities and Equity on December 31, 2007 was \$8,024.80. We are under budget by \$439.02.

Susie Ganch will count the BAGS Tote Bags. There should be 48 bags. They cost about \$9.00 each. The bags given to speakers will go under speaker expense and will be treated as a gift of \$9.00 each.

The "Ukelele Band" received a check for \$125.00 at the "Holiday Party". The expense had originally been budgeted as \$250.00. {Jeanine Lawrence reported to Mary Martin that there were 60 people who attended the "Holiday Party" – 44 members and 16 guests.} The Total Income from the "Holiday Party" exceeded expenses by \$220.78.

### **OLD BUSINESS:**

1. Resa is looking for alternate meeting sites for BAGS in case we ever need to make a change. The Kemah Community Center charges \$750.00 for the day with a \$500.00 deposit. TAACL, an arts center on NASA Road 1 could accommodate us. They don't charge anything. They don't have any projectors. They have a small kitchen area, but it doesn't look good for a "pot luck dinner". Resa wondered about a restaurant with a big back room, and we could do a buffet. She heard about Gloria Dei Church, but we have to have a member in our Society who is a member of the church. **ACTION:** Resa will check with some churches.

2. "BAGS" is acquiring a lot of materials that need to be stored. The BAGS Tote Bags could also be stored there for easier access. We have a lot of back "Quarterlies", files, and other materials. A 4' x 4' rental space could cost about \$30.00 a month. Public Storage on NASA Road 1 had spaces that are about 10' x 6'. Neil said that he has used this, and you need to spray it every month. Neil suggested that we need to sell our extra "Quarterlies" and other things eventually. **ACTION:** Neil will store BAGS materials at his house temporarily.

## **NEW BUSINESS:**

1. Loren Martin suggested that we put some of our money in a short term Certificate of Deposit. There is \$8,024.80 in the Checking Account. A Certificate of Deposit would not be long term, and the Certificates of Deposit could be staggered and the deposits split between different Certificates of Deposit. Doug asked for an amount that would not create a problem for us. Ed thought that we could safely put \$5,000.00 into Certificates of Deposit. We have a non-profit status which means that we cannot be paid a salary. Earning interest on a reserve account will not be a problem. Resa Hennings would like to get a Scholarship Fund started; we could save for a fund. Doug Wilson mentioned that Dick Warren wanted to purchase a projector and some other equipment. Neil Miserendino reported that the "Holiday Party" lost money the first year, but we have made some money on the party since then. Mailing costs have gone up for the "Quarterly". We may need to pay a new Webmaster. If we would withdraw our money in the Certificate of Deposit early, the only penalty would be losing the interest. We need to do some work on doing a Scholarship Fund soon because we are nearly half way through our fiscal year; we need to establish a Scholarship Committee. We could establish a Scholarship Fund line item in next year's budget. **ACTION:** We will form a Scholarship Committee. Neil Miserendino made a motion to purchase two Certificates of Deposit at \$2,500.00 each. One would be for 3 months and the other would be for 6 months. Doug Wilson seconded the motion. Everyone was in favor; the motion passed. Guaranty Bank would be the practical place for the Certificates of Deposit because the checking account is located there.
2. The Alexander Hodge Chapter #49 of the Sons of the American Revolution is having a Family History Fair in Sugar Land on February 23 from 10:00 until 4:00 at the Sugar Land Community Center at 226 Matlage Way. Resa wondered if BAGS would like to do a booth. **ACTION:** Neil will mention this meeting in the next e-mail. It will also be announced at the next meeting if anyone would like to attend. They will have vendors.

## **COMMITTEE REPORTS:**

1. Alice Braud-Jones, 1<sup>st</sup> Vice-President, reported to Resa that not much is happening now. She is sending information about the "Christine Rose Seminar" to other societies.
2. Claudia Grafton, 2<sup>nd</sup> Vice-President in Charge of Programs reported to Resa that this year's programs would be planned by Wednesday.
3. Lee Jared, Corresponding Secretary reported that she sent a condolence card to Laura Epps.

4. Tammy Frey, Registrar, reported that the memberships are trickling in slowly. We have 171 members. The Morrrows are planning to join.
5. Paula Sinning, Cookbook Chairman, reported to Mary Martin by e-mail that she would be gone the week of the 21<sup>st</sup>, but that she would be at the Society meeting on Friday and we would set a date to have a meeting. She is waiting on a cookbook kit to come in to compare. We need to determine how many recipes that we already have, so we can ask the BAGS members to submit more if we don't have enough.
6. Neil Miserendino, Yearbook Chairman, asked what color the new "Quarterly" will be so that he can get the same color for the "Yearbook". Susie Ganch said that she had selected a light brown color. Resa Hennings is going to take the "Yearbook" to the Copy Dr. Susie is taking the "Quarterly" to the printer on Tuesday, and the printer would know the color that she selected for the cover.
7. Neil Miserendino, E-mail Chairman, reported that the e-mail addresses have been changed from Road Runner, and none of them have bounced. Everything is up to date. Call Neil if you really have an e-mail problem rather than e-mailing him.
8. Shirley Lindquist, Member Services Chairman, was unable to attend the meeting. Doug Wilson and Susie Ganch are the instructors for the new member classes. The January class was cancelled. February 16 will be the next class, but no students are registered. **ACTION:** Neil Miserendino can send an e-mail about the class. We need to contact other societies. Information about the class was not in the last newsletter. We can have 10 to 12 students in a class. Information about the class is on the website. The class can be postponed if we do not have enough response. Shirley is the contact person on the website. Susie Ganch will take money for the class at the next meeting. Let Jeanine know if the class is cancelled so that she can inform the Church.
9. We are actively searching for a new Webmaster. Doug said that high schools teach web mastering, and one of the teachers might like a part-time job. Leo Waltz said that if anyone would take his course at Hal-pc that they would know how to be a webmaster.
10. Jeanine Lawrence, Meeting Room Chairman, reported that we had 15 members at the December board meeting. We had 60 people at the "Holiday Party" (44 members and 16 guests). Now, we can reserve dates and room with the Church for 6 months in advance. All of the Friday Society Meetings through June on Jeanine's green sheet have been approved. All of the meetings will be on the last Friday of the month at 6:00 p.m. in the "Great Room" on the 2<sup>nd</sup> floor of the Church. **The board meetings on Monday have all been approved with the exception of May 26 because that Monday is Memorial Day and the Church will be closed. So, Wanda, the church receptionist made the reservation for the meeting on Tuesday, May 27 at 6:00 p.m. or on Monday the week before on May 19 depending on whatever is best for the BAGS Board. The Board agreed that Tuesday, May 27 would be the date that the board would meet for the month of May.**
11. Eleanor Caldwell, Five Generation Chart Chairman, needs charts from people. She is having trouble getting enough charts. Susie Ganch suggested that we use the charts only in the "Quarterly". The old charts from the "Newsletter" need to be updated before they are used in the "Quarterly". The format on the Five Generation Charts needs to be in the day, month, and year format. Tammy Frey suggested doing the surnames in all capital letters.

12. The Telephone Committee should call members only if we need to tell them something about BAGS. The Committee could be used to disseminate information or ask them something. **ACTION:** We need to decide at each board meeting what is needed to be done by telephone if anything. The committee informs members of information who do not have e-mail.
13. Susie Ganch, "Quarterly" Editor, reported that the lady in Ohio who submitted the diary thinks that the "Quarterly" is doing a good job on the diary. Susie would like to be replaced as editor of the "Quarterly" at the end of this fiscal year. It was suggested that we could farm the work of the "Quarterly" out to people at a university. **ACTION:** We need to look for a new "Quarterly" editor.
14. Neil Miserendino needs to know the format for transcribing the cemetery records to be ready to be placed in the "Quarterly". It will be printed in "WORD". What information will we publish? It was decided to put it in this format: last name, first name, date of birth, date of death and the building for the mausoleums. **DO NOT PUT IT IN THE "QUARTERLY" IF WE DO NOT HAVE DEATH DATES!**
15. Mary Martin, County Coordinator, reported that we had 13 people who were able to go to the Clayton Library on Tuesday, January 15. One person was not able to go with the group. We collected \$22.00 to send to the East Harris County Senior Citizens. Our next bus trip will be on Tuesday, February 5, and the trip after that will be on Wednesday, February 20.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Mary Leonard Martin  
Substitute Recording Secretary